



Airport Advisory Commission

REGULAR MEETING MINUTES

July 11, 2017

The Airport Advisory Commission convened in a regular meeting on July 11, 2017, at 2716 Spirit of Texas Drive, in Room 174-A in Austin, Texas.

Board Members in Attendance:

Ernest Saulmon, Chair
John Walewski
Frank Maldonado

Michael Watry, Secretary
Nadia Barrera-Ramirez

Vicky Sepulveda
Bradley Tegeler

Board Members Absent:

Mike Rodriguez

Dominique Bobbio

Billy Owens

Staff in Attendance:

Patti Edwards, Dave Arthur, Susana Carbajal, Shane Harbinson, Donnell January, Carlton Thomas, Kane Carpenter, Rohini Kumarage, Francisco "Kiko" Garza, Janice White, Jennifer Williams, Becky Nagel, Jessica BlueBird, Ruben Reyes, Jim Halbhook, Ramonika Carr, Ellen Brunjes-Brandt

Others Present:

Kylie McGiven, KXAN
Juan Salinas, KXAN
Russell Blanch, Landrow & Brown
Jonathan Bluth, Atlantic Aviation
Donny Cueto, Atlantic Aviation
Grayson Cox, KSA Engineers
Dan Tompkins, KSA
John Fuller, AE Com

Welcome & Call the Meeting to Order:

Ernest Saulmon called the meeting to order at 5:05 p.m.

1. CITIZENS COMMUNICATIONS:

None.

2. APPROVAL OF MINUTES – June 13, 2017

Motion to approve. Motion made by Nadia Barrera-Ramirez and seconded by John Walewski. Motion passed 6-0-0-4 (Commission Members Bradley Tegeler, Mike Rodriguez, Billy Owens, and Dominique Bobbio were absent at this vote).

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

Bradley Tegeler arrived at 5:07 p.m.

- a) Finance & Operations Reports for Fiscal Year 2017 to date.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
- c) Airport Tenant Updates.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for June 2017.
- e) Transportation Network Companies (TNCs) Operations at the Airport.
- f) The Airport Ambassador Program.
- g) Report on Possible Asbestos at Maintenance Complex.

4. FOR RECOMMENDATION

- a) Conduct Office Elections
 - a. Vice-Chair

Motion to approve. Motion made by Ernest Saulmon and seconded by Bradley Tegeler. Motion passed 7-0-0-3 (Commission Members Mike Rodriguez, Billy Owens, and Dominique Bobbio were absent at this vote).

- b) Authorize negotiation and execution of a 60-month contract with JBT AEROTECH – JETWAY SYSTEMS, to provide safety inspections, emergency repair services and replacement parts for passenger boarding bridges, for a total contract amount not to exceed \$2,750,000.

Motion to approve. Motion made by Frank Maldonado and seconded by John Walewski. Motion passed 7-0-0-3 (Commission Members Mike Rodriguez, Billy Owens, and Dominique Bobbio were absent at this vote).

- c) Authorize award and execution of three contracts with HALIFAX SECURITY INC. DBA NORTH AMERICAN VIDEO, SCHNEIDER ELECTRIC BUILDINGS AMERICAS, INC., and COTHRON SECURITY SOLUTIONS, to provide security system parts for the Austin-Bergstrom International Airport, with an initial 36-month term in an estimated amount of \$210,000, with two 12-month extension options in an

estimated amount of \$90,000 per extension option, for total contract amounts not to exceed \$390,000, divided among the contractors.

Motion to approve. Motion made by Nadia Barrera-Ramirez and seconded by Michael Watry. Motion passed 7-0-0-3 (Commission Members Mike Rodriguez, Billy Owens, and Dominique Bobbio were absent at this vote).

- d) Authorize negotiation and execution of a 36-month contract through the State of Texas Department of Information Resources cooperative purchasing program with LEVEL 3 FINANCIAL, INC. DBA LEVEL 3 COMMUNICATIONS, LLC. or LEVEL 3 COMMUNICATIONS, to provide telecommunication and internet services for the Aviation Department, in an amount not to exceed \$384,713. Annual Internal Review Report.

Motion to approve. Motion made by John Walewski and seconded by Vicky Sepulveda. Motion passed 7-0-0-3 (Commission Members Mike Rodriguez, Billy Owens, and Dominique Bobbio were absent at this vote).

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council. *(Please note the progress of the following items)*

Authorize negotiation and execution of a 36-month contract with THE SOLUTION DESIGN GROUP, INC., to provide financial management software as a service, training, support, and related professional services, in an amount not to exceed \$265,080. **[Item went before City Council on June 15, 2017 and passed.]**

Authorize negotiation and execution of a contract with SICK, INC. to provide an upgrade to the baggage handling system at Austin-Bergstrom International Airport, in an amount not to exceed \$125,154. **[Item went before City Council on June 22, 2017 and passed.]**

Authorize negotiation and execution of an interlocal agreement with the Capital Metropolitan Transportation Authority for capital improvements made to the bus stop at Austin-Bergstrom International Airport and establish the parties' responsibilities. **[Item went before City Council on June 22, 2017 and passed.]**

Authorize award and execution of a construction contract with FORSYTHE BROTHERS INFRASTRUCTURE LLC, for the Campus Signage Improvements project in the amount of \$254,300 plus a \$25,430 contingency in an amount not to exceed \$279,730. **[Item went before City Council on June 22, 2017 and passed.]**

Authorize the execution of a franchise relicensing application with Hilton Franchise Holding,

LLC (Hilton) to consider and process an application to operate Austin-Bergstrom International Airport's full-service hotel under the Hilton brand and payment of the application fee in an amount not to exceed \$85,000. **[Item went before City Council on June 15, 2017 and passed.]**

7. FUTURE AGENDA ITEMS

Date of next meeting: August 8, 2017

ADJOURNMENT.

Meeting was adjourned at 5:57 p.m.

APPROVED